

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY DISTRICT

TRUSTEES

Mark Riemer
Rocklin, CA 95677
(916) 770-5404

Leonard Orsolini
Newcastle, CA 95658
(916) 663-3428

Roy Hebard Jr.
Loomis, CA 95650
(916) 652-5744

850 TAYLOR ROAD
NEWCASTLE, CA 95658
(916) 663-4660
FAX (916) 663-4313

TRUSTEES

Gordon Takemoto
Loomis, CA 95650
(916) 663-2209

David Oseto
Newcastle, CA 95658
(530) 885-9180

Harley Forrey
District Manager

MINUTES

BOARD OF TRUSTEES MEETING

June 20, 2017

1. The meeting was called to order by Chairman, Leonard Orsolini
2. ROLL CALL - Trustees Present - Leonard Orsolini, Gordon Takemoto, Mark Riemer and Roy Hebard
Staff Present - Harley Forrey and Laurie McAfee
Teleconference - David Oseto
3. PUBLIC COMMENT -
 - A. Mr. Howell to address Board regarding markers at Newcastle - Mr. Howell was not present as he had previously informed the Board at the Workshop meeting held on January 13, 2017 that he would be. A copy of Mr. Howells letter was made available to the Board. It was decided that this matter would be tabled to the July 18, 2017 meeting to allow him more time to address the Board.
4. MINUTES WORKSHOP - Roy made a motion to approve the minutes of the workshop meeting held May 9, 2017. Gordon seconded. All in favor, motion carried.
5. MINUTES - Gordon made a motion to approve the minutes of the regular meeting held May 16, 2017. Roy seconded. All in favor, motion carried.
6. MONTHLY BILLS - Mark made a motion to approve the list of monthly bills for May 2017. Gordon seconded. All in favor, motion carried.
7. MANAGEMENT REPORT -
 - A. Facha Property - Harley presented an email from Paul Aronowitz regarding his conversation with Helen Remington in reference to the property value and some options to enter into one; a contract for 1.4 million on condition of appraisal or 2; getting a right to first refusal. Helen said she would speak with the family. Subject will be tabled until further notice.

June 20, 2017

8. OLD BUSINESS -

- A. Rocklin Cemetery Office ADA Remodel - Project is complete with the exception of installing a light switch in the attic as required by the City of Rocklin.
- B. Niche Garden at Newcastle Cemetery - No final cost yet. Item will be tabled until the final budget has been approved.
- C. Cremation Estates at Rocklin - Mark recommended that we move forward with the installation of two of the estates to include benches. Roy seconded. All in favor, motion carried.

9. NEW BUSINESS -

- A. Rocklin Pavilion - Harley proposed converting the old shop into a pavilion. The Board requested that we set up a meeting with the City of Rocklin to discuss building a pavilion and what the requirements, such as restrooms, would be. Item tabled until more information is collected.
- B. Signage at Newcastle and Rocklin - Harley presented to sign options provided by Ruhkala Monument. Mark made a motion that we move foreword with option two. Roy seconded. All in favor, motion carried.
- C. New computer equipment for Rocklin office - Laurie presented a quote from Inet in the amount of \$1,370.41 to include a desk top computer, copier and scanner, set up and software installation. Mark made a motion that we move foreword with the purchase. Roy seconded. All in favor, motion carried.
- D. Dog Waste Station - Laurie presented two options. One with a waste can for \$199.00 and one without for \$119.00. Mark made a motion to move forward with the purchase of two that include the waste can. Roy seconded. All in favor, motion carried.
- E. 2017/18 Preliminary Budget - Roy made a motion to approve the preliminary budget as it is with the exception of the wage increase which will be voted on in July. Mark seconded. All in favor, motion carried.

10. CORRESPONDENCE -

11. OPEN FLOOR DISCUSSION -

- 12. ADJOURNMENT - Gordon made a motion to adjourn the meeting. Roy seconded. All in favor, motion carried.