

# NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY DISTRICT

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## BOARD OF TRUSTEES MEETING

TUESDAY, APRIL 18, 2017

7:00 A.M.

NEWCASTLE CEMETERY OFFICE

### AGENDA

1. CALL MEETING TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT -
4. DISCUSSION AND APPROVAL OF MINUTES OF WORKSHOP MEETING HELD ON MARCH 14, 2017.
5. DISCUSSION AND APPROVAL OF MINUTES OF REGULAR MEETING HELD ON MARCH 21, 2017.
6. APPROVAL AND PAYMENT OF MARCH BILLS, REVIEW OF LIST OF CHECKS PREPARED BY OFFICE MANAGER.
7. MANAGEMENT REPORT
8. OLD BUSINESS
  - A. UPDATE, DISCUSSION AND POSSIBLE DECISION(S) TO BE MADE REGARDING THE ROCKLIN CEMETERY OFFICE ADA REMODEL.
    1. CHANGE ORDERS
  - B. UPDATE, DISCUSSION AND POSSIBLE DECISION(S) TO BE MADE REGARDING APPROVAL OF SURVEYOR FOR THE ROCKLIN VAULT AREA FOR DRAINAGE AND AREA DEVELOPMENT.
  - C. UPDATE, DISCUSSION AND POSSIBLE DECISION(S) TO BE MADE REGARDING WEEKEND SERVICES, STAFFING AND FEES.
9. NEW BUSINESS -
  - A. DISCUSSION AND POSSIBLE DECISION(S) TO BE MADE REGARDING INCREASING EMPLOYEE BOOT ALLOWANCE.
  - B. APPOINTMENT FOR BUDGET COMMITTEE AND SCHEDULING OF BUDGET COMMITTEE MEETING FOR MAY/JUNE.
10. CORRESPONDENCE -
11. OPEN FLOOR DISCUSSION -
  - A. ETHICS & HARASSMENT TRAINING REMINDER
12. ADJOURNMENT