

# NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY DISTRICT

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## BOARD OF TRUSTEES MEETING

TUESDAY, SEPTEMBER 20, 2016

7:00 A.M.

NEWCASTLE CEMETERY OFFICE

### AGENDA

1. CALL MEETING TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT -
4. DISCUSSION AND APPROVAL OF MINUTES OF REGULAR MEETING HELD ON AUGUST 16, 2016.
5. APPROVAL AND PAYMENT OF AUGUST BILLS, REVIEW OF LIST OF CHECKS PREPARED BY OFFICE MANAGER.
6. MANAGEMENT REPORT
7. OLD BUSINESS
  - A. UPDATE, DISCUSSION AND POSSIBLE DECISION(S) TO BE MADE REGARDING THE ROCKLIN CEMETERY OFFICE ADA REMODEL PLANS.
  - B. UPDATE, DISCUSSION AND POSSIBLE DECISION(S) REGARDING BILLBOARD LEASE RENEWAL.
  - C. UPDATE, DISCUSSION AND POSSIBLE DECISION(S) THE BROWN ACT AND TELECONFERENCE MEETINGS AND ATTENDANCE AFTER DAVID'S DISCUSSION WITH THE ATTORNEY.
  - D. UPDATE, DISCUSSION AND POSSIBLE DECISION(S) REGARDING THE OFFICE MANAGER POSITION BEING EXEMPT.
8. NEW BUSINESS -
  - A. DISCUSSION AND POSSIBLE DECISION TO BE MADE REGARDING FINAL DRAFT OF FY 2016/2017 PROPOSED BUDGET.
  - B. DISCUSSION AND POSSIBLE DECISION TO BE MADE REGARDING PROPOSED PRICE INCREASE.
  - C. DISCUSSION AND POSSIBLE DECISION TO BE MADE REGARDING BIDS FOR BACKHOE REPAIR.
  - D. DISCUSSION AND POSSIBLE DECISION TO BE MADE REGARDING CREMATION BENCH SAMPLES.
  - E. DISCUSSION AND POSSIBLE DECISION TO BE MADE REGARDING PTO TIME VS. SICK TIME.
9. CORRESPONDENCE -
  - A. LETTER RECEIVED FROM MR. STEPHEN WINTHER
10. OPEN FLOOR DISCUSSION -
11. ADJOURNMENT