

ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530

Tim Underdown
Chair

Janice Jackson
Vice Chair

Thomas Buckley
Trustee

Denice Enochs
District Manager



Regular Board Meeting
October 16th 2014 at 4:30 p.m.

Karen Snyder
Trustee

Rose Tompkins
Trustee

Michael Blake
District Secretary

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT
In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable district staff to make reasonable arrangements to ensure accessibility (28 CFR 35.102.35 104 ADA Title II).
All supporting documentation for this meeting is located at the District Office. Agenda on line www.tombfinder.com

AGENDA

- I. **CALL TO ORDER** – Chair Underdown
- II. **PLEDGE OF ALLEGIANCE** – Chair Underdown
- III. **ROLL CALL** – District Secretary
- IV. **PUBLIC COMMENTS** – 5 minute maximum time per person

Any person may address the Board of Trustees during this time on any subject not on this agenda or identified on this Agenda under the Consent Section but within the jurisdiction of the District; however, any matter that requires action will be referred to staff for report and action at a subsequent meeting.

- V. **CONFIRMATION OF AGENDA**

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date. Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

Motion by _____ Seconded _____ Vote: Yes ___ No ___

VI. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by the one motion and a unanimous vote of the Board of Trustees. There will be no separate discussion or action of three items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar previously.

- A. Ratify Expenditures – 9/11/14 – 9/30/14 Approve expenditures 10/1/14 – 10/15/14.
- B. Approval of the minutes of the RBM 9/11/14, SBM 9/18/14, SBM 9/25/14 and SBM 10/2/14.
- C. Manager’s Report
 - a. Monthly Report
 - b. Balance Sheet
- D. Operations Report

Motion by _____ Seconded _____ Vote: Yes ___ No ___

VII. ACTION ITEMS

- A. Cavanaugh Law Retainer

Motion by _____ Seconded _____ Vote: Yes ___ No ___

- B. Cemetery Visits

Motion by _____ Seconded _____ Vote: Yes ___ No ___

VIII. INFORMATION ITEMS AND POSSIBLE DECISION

- A. Policy and Procedure – Pending Review
- B. Handbook – Pending Counsel Review
- C. Prevailing Wage
- D. Flowers in Baby Section

Motion by _____ Seconded _____ Vote: Yes ___ No ___

E. Special District Leadership Academy Conference

Motion by_____ Seconded_____ Vote: Yes___ No___

IX. STAFF COMMENTS

X. BOARD COMMENTS

XI. CLOSED SESSION

XII. ADJOURNMENT - Next Regular Board Meeting for the Board of Trustees is scheduled for Wednesday, November 12th at 4:30 P.M.

Motion by Trustee_____ Seconded by Trustee_____ Vote: Yes___No___