

**ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530
Special Board Meeting June 19, 2015
MINUTES**

I. CALL TO ORDER— Meeting called to order by Chairman Underdown at 4:30 p.m.

II. PLEDGE OF ALLEGIANCE— Pledge of Allegiance was led by Chairman Underdown.

III. ROLL CALL—District Secretary, Michael Blake:

PRESENT: Tim Underdown, Chair
Janice Jackson, Vice Chair
Thomas Buckley, Trustee
Karen Snyder, Trustee
Rose Tompkins, Trustee
Denice Enochs, District Manager/Board Treasurer
Michael Blake, District Secretary/Board Secretary

IV. PUBLIC COMMENTS— No public was in attendance.

V. CONFIRMATION OF AGENDA

Trustee Jackson motioned to accept the agenda as presented. Chairman Underdown seconded the motion which carried unanimously (5-0).

Chair Underdown-Yes
Vice Chair Jackson-Yes
Trustee Buckley-Yes
Trustee Snyder- Yes
Trustee Tompkins-Yes

VI. CONSENT CALENDAR

A. Approve Expenditures 6/11/15-6/19/15

Trustee Buckley motioned to approve the consent calendar. Trustee Snyder seconded the motioned which carried unanimously (5-0).

Chair Underdown-Yes
Vice Chair Jackson-Yes
Trustee Buckley-Yes

Signed: _____ Date: _____

Trustee Snyder- Yes
Trustee Tompkins-Yes

VII. ACTION ITEMS

A. Board Member Classification –

Trustee Jackson motioned to leave things as they are and wait until regulations change and the Board must become employees. Trustee Snyder seconded the motion which carried unanimously (5-0).

Chair Underdown-Yes
Vice Chair Jackson-Yes
Trustee Buckley-Yes
Trustee Snyder- Yes
Trustee Tompkins-Yes

B. Resolution # 15-06-02 Budget Approval for fiscal year 2015 -2016

Trustee Snyder motioned to approve the budget for the year 2015-2016 and approve resolution #15-06-02. Trustee Buckley seconded the motion which carried unanimously (5-0).

Chair Underdown-Yes
Vice Chair Jackson-Yes
Trustee Buckley-Yes
Trustee Snyder- Yes
Trustee Tompkins-Yes

VIII. INFORMATION ITEMS AND POSSIBLE DECISION

A. Wage Scale- Tabled

B. Upright Headstones –

Office Staff is to ask Mr. Cavanaugh to come up with language adopting a policy to allow upright headstones in a designated area that is yet to be determined.

IX. STAFF COMMENTS

Mr. Blake informed the Board he had been contacted by the family of Joan O'Connor and he gave background information to see how the Board wants him to approach the situation.

Ms. Enochs asked the Trustees if pursuing a new proposal with Crown Castle is something they are interested in at this time.

Ms. Enochs asked if the building needed to be on every agenda.

Ms. Enochs informed the Board Mr. Cavanaugh would like to conference call in to the meetings instead of attending. After discussion it was decided the Board would like Mr. Cavanaugh to attend.

X. BOARD COMMENTS

Chairman Underdown suggests that the Board hold Special Board Meetings to discuss the Office/Chapel project.

Trustee Tompkins stated the Board meetings should be limited to two hours.

Trustee Snyder wants the watering schedule to be on the next agenda.

Trustee Buckley suggests different entities purchase the windows in the new building and the artists receive the donations.

Trustee Tompkins wants to make sure Mr. Mickartz uses 1 piece roofing tile.

Trustee Buckley wants to make sure Pacific Clay is contacted for a price on the tile.

Trustee Tompkins wants staff to try and find a new reasonable meeting table.

Trustee Tompkins asked if Mr. Mickartz would do a preliminary budget on the building.

Trustee Buckley again wants staff to look at other agendas.

Trustee Tompkins wants the Board to consider health benefits.

Trustee Buckley asked if the cemetery is on a teeter plan that protects the cemetery when taxes are not collected.

XI. CLOSED SESSION – no closed session

XII. ADJOURNMENT - Next Regular Board Meeting for the Board of Trustees is scheduled for Thursday, July 9th at 4:30 P.M.

Trustee Jackson motioned to adjourn the meeting at 5:46. Trustee Snyder seconded the motion which carried unanimously (5-0).